

## PURCHASE ORDER

Registered Office &amp; Global Head Office:

7th Floor, Eleven West Panchshil, Baner, Pune-411045

TEL: 020 68281200

Corporate Identity No : L24119PN1951PLC008409

<b>To,</b> Claritus Management Consulting Pvt Gautam Buddha Nagar, NOIDA-201 NOIDA - 201301 Vendor Code :1006562 GSTIN : 09AACCC3838K1ZF State Code : 09	Purchase Order Number : <b>5100040549</b>	Purchase Order Date: <b>25.12.2025</b>
	<b>Email</b> : vaishnavi.makde@claritusconsulting.com <b>Tel No</b> :8446170338 <b>Fax No</b> :	

<b>Bill to &amp; Delivery Address</b> Sudarshan Chemical Industries Limit 7th Floor, Eleven West Panchshil District:  Pune - 411069 TEL:020 26058888 GSTIN : 27AABCS4223P1Z3 State Code : 27	<b>Incoterms</b> : DAP PUNE <b>Terms of Payment</b> :30 Days From GRN Date <b>Packing Details</b> : <b>Buyer Mail ID</b> :ppbrahme@sudarshan.com
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Sir/Madam,  
 We are pleased to place our Purchase Order for the following items. Please supply/dispatch undermentioned goods listed as per Terms and Conditions mentioned here.

Sr.No.	Material Description	HSN/SAC Code	Order Quantity	Unit	Delivery Date	Rate/Unit (INR)	Amount (INR)
1	Microsoft O365 Subscr 2025- Monthly Rene		1.000	AU	25.12.2025	301924.80	301,924.80
10	Service Num : 3006075 MICROSOFT 365 BUSINESS BASIC	997331	300	NUM	25-12-2025	139.20	41,760.00
20	Service Num : 3007738 Microsoft 365 Business Basic-No Teams	997331	243	NUM	25-12-2025	110.40	26,827.20
30	Service Num : 3006076 MICROSOFT 365 BUSINESS STANDARD	997331	298	NUM	25-12-2025	739.20	220,281.60
40	Service Num : 3008036 M365 Business Standard (No teams)	997331	20	NUM	25-12-2025	604.80	12,096.00
50	Service Num : 3006899 MS365 Apps for Enterprise	997331	1	NUM	25-12-2025	960.00	960.00
						IGST 18.00 %	7,516.8
						IGST 18.00 %	4,828.896
						IGST 18.00 %	39,650.688
						IGST 18.00 %	2,177.28
						IGST 18.00 %	172.8
						<b>IGST Total</b>	54,346.47
						<b>Total Value</b>	<b>356,271.27</b>

Amount in Words : (INR) RUPEE THREE HUNDRED FIFTY-SIX THOUSAND TWO HUNDRED SEVENTY-ONE TWENTY-SEVEN ONLY

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**GENERAL INSTRUCTIONS TO FOLLOW:**

- 1 Please submit the bills / invoices directly to at plant.
- 2 Invoice, Test Report -Quality Report or Inspection Report & MSDS
- 3 (Whenever applicable) to accompany all supplies without which Material Will not be unloaded.
- 4 Operating, G.A. drawing foundation, drawing fabrication drawing to be submitted wherever required.
- 5 Invoices must be raised in the same order of serial nos.as mentioned in the purchase order.
- 6 Shortage Allowance / Weighbridge to Weighbridge Variation shall be 0.3% of the loaded quantity. Deduction shall be Over & Above 0.3% of the loaded quantity only.
- 7 Insurance to be covered by SELLER.
- 8 Purchase order no., Supplier code are compulsory on Bills/Challan/Invoices.
- 9 Quality strictly subject to our approval and rejection for any reason whatsoever will be taken back by you at your own cost without any claim for handling / Trial
- 10 Losses within three days and need to replace free of cost. In this case of such goods we shall not be responsible if they are not removed within this stipulated period.
- 11 Only Vehicle with proper personal protective equipment that is safety shoes, helmet, goggles and gloves for driver and cleaner will be allowed for unloading else vehicle will be kept waiting / sent back. As per transport regulation transport act should be followed strictly. Transport vehicle emission standard as per EURO II & and above with PUC certificate.
- 12 Assignment: This PO shall be assignable to any third party at the option of Sudarshan Chemical Ind. Ltd.
- 13 Delivery of material should be as per commitment and mentioned on PO that is on or before the delivery time. If delivery is not as Committed, company liability reserves the right to cancel full/part of order.
- 14 Fire, Labor trouble embargo explosion, flood, war, accident interruption or delay in transportation, partial or completed suspension of plant operations and also any circumstances beyond buyer's reasonable control shall relieve buyer from accepting delivery here under while cause is operative, but at buyer's option. The specified period may be extended and the deliveries so omitted shall be made during the period of such of extension or may be cancelled without any liability on part of the company.
- 15 Material should be as per specification, +APPROVED & mutually agreed upon.
- 16 Guarantee/Warranty Terms : Required guarantee for equipment supply for equipment supply for minimum of one year for all manufacturing defects, While delivery Supplier need to give us Guarantee or Warranty certificate along with Performance and Test Certificate / Quality Certificate.
- 16 Unless there is a written communication to the contrary, the receipt of this order by EMAIL or any other means shall be deemed as ACCEPTANCE of the Terms &

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Conditions as set out HEREIN. 17 In case of Equipment's i.e. Motor drive, gear drive & other moving parts shall have as per IS 9474 zero access 1980 per British Safety Council - safety norms should be provided. 18 Noise level of the all dynamic equipment supplied should be less than 90 db. 19 Earthing lugs/ boss should be provided whenever required. 20 The material supplied should confirm to the best available environmental performance whenever applicable. 21 The weight and number of goods recorded by our office/ works will be final and accepted as basis for the payment of bills. 22 Any demurrage or loss incurred on account of late deliveries of M.R/R.R will be to your account. 23 It is conditions of this order that all legal /statutory and safety requirements and liability thereof applicable to the supply of goods shall be met solely by the vendor and the sale of goods to us shall be in conformity within all regulations and shall not violate any laws in force governing to the said goods. 24 Statutory condition: Any hazard associated with the product must be prominently displayed on the packages/vehicles. 25 As far as possible use eco-friendly products/technology for manufacturing. 26 The vendor shall ensure CFC free appliances wherever required. 27 All safety equipment/ electrical equipment's should be as per IS: Specifications. 28 Disputes if any will be subjected to Arbitration to be conducted by sole arbitrator appointed by the company. 29 All the material, goods etc. shall be identified with proper identification label with hazard involved. 30 Subject to Pune Jurisdiction only. 31 Delivery of the material should be as per commitment and mentioned on PO that is on or before the delivery time. If delivery gets delayed for one week, we will deduct 0.5% of basic material cost. For two weeks & beyond deduction will be 1% of basic material cost/week. 32 If PO value is above Rs.5 Lacs, for Equipment & Instrumentation Material & whenever SCIL Management decide Supplier need to submit PBG of 10% PO Value for one year period. 33 Where ever SCIL Management decides you need to submit ABG of equivalent amount if any advance payment is to be made 34 "To view our purchase policy – pls refer - URL: <a href="https://www.sudarshan.com/responsible-procurement-policy.pdf">https://www.sudarshan.com/responsible-procurement-policy.pdf</a> 35 You need to create unique number on our vendor portal before dispatch URL is as below to access the same, without this your payment will not be made. 36 For any grievance - please email on <a href="mailto:suppliergrievance@sudarshan.com">suppliergrievance@sudarshan.com</a> with your issue & contact details for a response. Refer user manual for portal login and usage. URL: <a href="https://esp.sudarshan.com/Sudarshan-Portal/Login.aspx">https://esp.sudarshan.com/Sudarshan-Portal/Login.aspx</a>		
Environment, Health & Safety Policy We, manufacturer and supplier of organic, inorganic pigments and pesticides at Sudarshan Chemical Industries Ltd., are committed to operate and maintain our facility in an environmentally responsible & safe manner, with continual improvement in our Environment, Health & Safety performance and pollution prevention by: * Identifying, assessing and minimizing risks & impact on employees and surroundings. * Ensuring emergency preparedness by employing appropriate methods for emergency response & control. * Setting objectives to continually improve the performance in Environmental, Health & Safety. * Complying with all the applicable Environmental, Health & Safety legislations and other requirements to which organization subscribes. * Adopting suitable safety practices & proactive measures to minimize associated hazards & risks arising due to our industrial activities on environment. * Designing our processes and plant operations to minimize risks & industrial waste by appropriate technologies. * Enhancing the skill and competence of our employees, contractors, Suppliers and vendors through appropriate training. * Integrating environment, health & safety concerns in our decisions while purchasing plant, equipment & machinery. * Optimizing the consumption of energy & natural resources. * Maintaining an environment, health & safety management systems in accordance with ISO 14001: 2004 & OHSAS 18001: 2007 standards. We shall communicate this policy to all our employees, contractors, suppliers, vendors and shall make it available to all interested parties.		

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Ashish Vij Occupier	Date: 01.04.2023 Rev.:05	
<b>For Sudarshan Chemical Inds. Ltd.</b>		
<b>This is System Genrated PO, No Signature is required</b>		