



Registered Address : 8th Floor, DLF Square, Jacaranda Marg DLF Phase 2, Sector 25 - 122002 - HARYANA - India, GSTIN: 06AADCO0623M1ZJ

PURCHASE ORDER

This is a system generated document. It does not require a signature.

Supplier

M/S Claritus Management Consulting Private Limited
A 27 C, Sector 16 Noida, Gautam Buddha Nagar,
Uttar Pradesh-201301Gautam Budh Nagar
Vendor GST No. : 09AACCC3838K1ZF

Vendor No. : VD01565
Contact : Akshay Malhotra

Bill To

O2 Power Pvt Ltd

8th Floor, DLF Square, Jacaranda Marg DLF
Phase 2, Sector 25
Gurugram, HR, IN
122002
Ph No.:
06AADCO0623M1ZJ

Order No. **IPO-O2I-08-25-0112**

Order Date 21-Aug-2024

Vendor Offer No. MS Office License Renewal & License Support.

Ship To

O2 Power Pvt Ltd
8th Floor, DLF Square, Jacaranda Marg DLF
Phase 2, Sector 25
Gurugram , HR, IN
122002
Ph No.:
06AADCO0623M1ZJ

The Purchase Order No. should be quoted in invoices and all other communications. Failure to do so may result in delayed processing and payment. Please supply the following against the order in acceptance with Terms & Conditions printed overleaf .

SNo.	Description	Make / Brand	B.UOM	S.UO M	HSN/SAC Code	B.Qty.	S.Qty.	Unit Rate	Amount	Discount	CGST	SGST	IGST	Total
1	Software License Fees Microsoft 365 Apps		NOS		997331	200	0	5,015.00	1,003,000.00	0.00	0.00	0.00	180,540.00	1,183,540.00
2	Software License Fees Microsoft 365 Business Basic With Teams		NOS		997331	200	0	1,165.00	233,000.00	0.00	0.00	0.00	41,940.00	274,940.00
3	Software License Fees Microsoft 365 Business Standard		NOS		997331	300	0	6,245.00	1,873,500.00	0.00	0.00	0.00	337,230.00	2,210,730.00
4	Software License Fees Power BI Pro		NOS		997331	25	0	6,745.00	168,625.00	0.00	0.00	0.00	30,352.50	198,977.50
5	Software License Fees Project Plan 3		NOS		997331	15	0	20,265.00	303,975.00	0.00	0.00	0.00	54,715.50	358,690.50
6	Software License Fees Microsoft 365 Business Basic Without Teams		NOS		997331	100	0	935.00	93,500.00	0.00	0.00	0.00	16,830.00	110,330.00

Total			3,675,600.00	0.00	0.00	0.00	661,608.00	4,337,208.00
							0	

Total In Words FORTY THREE LAKH THIRTY SEVEN THOUSAND TWO HUNDRED EIGHT RUPEES AND ZERO

Breakup GST

1. CGST	0.00	0 %
2. SGST	0.00	0 %
3. IGST	661,608.00	18 %

" Special Terms & Conditions "

Serial No.	Terms	Description
1	Payment	: 100% Along with PO.
2	GST	: GST charge on invoices has to be uploaded timely on GST Portal in the name O2 Power Private Limited. In case of any default/ delay interest will be recovered as per GST provision.
3	Scope of Work	: MS Office License Renewal & License Support.

The Vendor has to sign & stamp (with date) on a copy of this purchase order as a token of acceptance in entirety and return the same to Buyer alongwith the invoice at the time of delivery of goods or services.

* General T&Cs of this Purchase Order as per attachment.

Compliance with Supplier Code of Business Conduct – The Vendor (as defined in the Supplier Code of Business Conduct) agrees and acknowledges that it has read and understood the Supplier Code of Business Conduct ("Code of Conduct") available at https://www.o2power.in/home/code_of_conduct and has taken into account all its terms and conditions. The Vendor shall ensure full compliance with the Code of Conduct and that there is no conflict of interest in this respect.

In this regard, the Vendor represents and warrants the following:

- the Vendor has the capability to perform the specified tasks;
- the Vendor will comply with all applicable Anticorruption Laws (as defined in the Code of Conduct) and regulations including India's Prevention of Corruption (Amendment) Act, 2018, United States Foreign Corrupt Practices Act, 1977, and the United Kingdom Anti-Bribery Act, 2010;
- the Vendor has implemented, sufficient internal systems and controls to ensure compliance with the Code of Conduct or is implementing enhancements sufficient to establish such systems and controls;
- the Vendor has a reputation for honesty, quality, and integrity in the business community;
- none of the Vendor's employees, officers or shareholders are Government Official / Public Official ("GO/ PO");
- the Vendor does not have any business connections to any GO/ PO, which might provide undue business advantage; and
- the Vendor has not been the subject of any litigation, government investigation or enforcement action, or press accounts involving allegations of fraud, bribery, or similar misconduct.

• Failure to comply in full with the obligations stated in the Code of Conduct shall be grounds for immediate termination of the [Purchase Order]/ [Work Order] without any payment (including any further liability or obligation to the purchaser), or other recourse against, the purchaser, including with respect to any fees or other sums already incurred in the course of the engagement or in connection with performance of the [Purchase Order]/ [Work Order].

All terms and conditions as mentioned above together with General Conditions of Contract, Technical Specifications and various correspondence exchanged as referred above together with various annexures of this Contract shall be read and considered as part of this Contract

This Contract is issued to the Contractor in duplicate with a request to return the duplicate copy duly signed and stamped as token of having accepted the Contract and agreed the terms and conditions mentioned above. If the acceptance or any comments are not received within 07(seven) days from the Effective Date, the same shall be automatically deemed as accepted by the Contractor

Enclosures:

- i) Annexure-I : Bill of Quantity (BOQ)**
- ii) Annexure-II : General Conditions of Contract (GCC)**
- iii) Annexure-III: Quality documents**
- iv) Annexure-IV: Technical Specifications**
- v) Annexure-V: EHS Manual**
- vii) Annexure-VI: Format for Work Performance Security**

IN WITNESS WHEREOF the Parties have caused this Contract to be executed by their duly authorized representatives on the date first above written.

For O2 Power Private Limited

Private Limited

**Authorized Signatory
(Name ,Designation and Stamp)**

Received and Accepted

For M/S Claritus Management Consulting

**Authorized Signatory
(Name ,Designation and Stamp)**