

To  
Claritus Management Consulting Private Limited  
Mr Vikas Gupta  
Noida  
UP  
PO No – TPH/124/2024

**Sub: Renewal Order for Microsoft Exchange Online & 365 apps**

With reference to your commercial proposal (Ref: email, dated 28/05/2023) for Microsoft Exchange Online, we are pleased to inform you that we have decided to award the renewal order to Claritus Management Consulting Private Limited.

Sl No.	Description	Qty	Rate	Months	Amount
1	Exchange Online (Plan 1)	551	2830	12	15,59,330
2	Exchange Online (Plan 2)	006	6000	12	36,000
3	Exchange Online Archiving for Exchange Online	041	2256	12	92,496
4	Microsoft 365 Apps for Business	012	5640	12	67,680
<b>Total</b>					<b>17,55,506</b>

**Terms & Conditions:**

**GST: Extra**

**Payment: Yearly.**

**License Name: Apeejay Surrendra Park Hotels limited.**

**Installation: The above mentioned prices are including Installation charges and support for 365 days.**

**Delivery: Immediate Activation.**

**Invoicing: Send the invoices according to the attached annexure I. It should be unit wise as per the license distribution list and GST.**

We hope that you will honor the service commitments made to us in a timely manner. Looking forward to working with you.

Regards,



Suman Sur  
Director & Head of Information Technology

## Annexure I

### License Distribution:

Invoices should be sent to the below locations as per the distribution.

Location	EO - P1 Mailbox License	EO - P2	365 Apps	Legal Hold License
The Park Kolkata	99	4	7	13
The Park New Delhi	95	1	1	5
The Park Hyderabad	73	0	0	5
The Park Chennai	67	0	0	5
The Park Bangalore	54	0	0	5
The Park Vizag	33	0	0	3
The Park Navi Mumbai	48	1	0	5
The Park Calangute Goa	15	0	0	0
The Park Baga River Goa	12	0	0	0
The Park Indore	45	0	0	0
The Park Patiala	10	0	0	0
Flurys	0	0	4	0
<b>Total License</b>	<b>551</b>	<b>6</b>	<b>12</b>	<b>41</b>